

NIPPERSINK SCHOOL DISTRICT 2

10006 Main St.
Richmond, IL 60071
www.nippersinkdistrict2.org

Announcement of Vacancy

Position

Bookkeeper/Payroll/Human Resources
Insurance Customer Representative

Part-Time (3 days/week, Tuesday – Thursday)
Full-Time beginning August 2011

Start Date: September 8th
Training to commence in advance (August)

Salary

\$14.00 per hour

Deadline for Application

July 30, 2010

Application Procedure

Direct letter of application, resume, letters of reference and other appropriate documents to:

Dr. Dan Oest, Superintendent
Nippersink School District 2
10006 Main Street
Richmond, IL 60071
Phone: 815-678-4242
Fax: 815-678-2810