

# **NIPPERSINK SCHOOL DISTRICT 2**

**10006 Main St.  
Richmond, IL 60071  
www.nippersinkdistrict2.org**

## **Announcement of Vacancy**

### **Position**

Business Office Assistant  
Full-Time

### **Duties**

Assist School District Business Manager

### **Qualifications**

Background/Experience: Accounting

### **Start Date**

September 1, 2010

### **Salary**

\$15.00 per hour  
Benefits

### **Deadline for Application**

July 30, 2010

### **Application Procedure**

Direct letter of application, resume, letters of reference and other appropriate documents to:

Dr. Dan Oest, Superintendent  
Nippersink School District 2  
10006 Main Street  
Richmond, IL 60071  
Phone: 815-678-4242  
Fax: 815-678-2810