

Nippersink School District #2  
Regular Board of Education Meeting  
November 25, 2008

MINUTES

The Regular Meeting of the Board of Education, Nippersink School District #2, was called to order by President Patty Anderson at 7:00 P.M. in the Nippersink Middle School Library.

Members Present: Gullifor, Bianchini, Anderson, Maurer, Samuel, Offerman

Members Absent: Bushing

Also Present: Dr. Oest, Superintendent; Dr. Hain, Business Manager

**Consent Agenda**

Items listed on the Consent Agenda included the following:

- ✓ Regular Meeting Minutes of October 28, 2008
- ✓ Special Meeting Minutes of November 12, 2008
- ✓ Closed Session Meeting Minutes of October 28, 2008
- ✓ Board Bills \$1,294,646.00
- ✓ Treasurer's Report
- ✓ Employment of Staff : Amy Slawitschka, Aide
- ✓ Employment Transfer: Tess Watson, Bookkeeper
- ✓ Resignations: Sue Apostal, Bookkeeper; Michelle Sample, Recess Supervisor
- ✓ Leave of Absence Request: Laura Miller, Ginny Behm
- ✓ Approval of Destruction of Closed Session Audio Recordings: 05/03/07 and 05/22/07

Motion by Gullifor and seconded by Offerman to approve the consent agenda items as submitted with the exception of Closed Session Meeting Minutes of October 28, 2008 (to be discussed in Closed Session).

Roll Call:

Ayes: Gullifor, Bianchini, Maurer, Samuel, Offerman, Anderson

Nays: None

Motion Carried: 6 – 0

**Public Input**

None

**Reports**

- Revenue/Expenditure Report, Special Education Revenue/Expenditure Report, Imprest Account Report, ISDLAF Report, Transportation Report
- Administrative Reports

**RGS Principal**

Mrs. Jones shared details about Parent/Grandparent Day which was held on Veteran's Day. An assembly to honor veterans was a special part of the day, incorporating patriotic songs led by the 5<sup>th</sup> Grade.

**SGE Principal**

Mr. Pittman spoke of the newly implemented character education program called HATS (helping all to succeed). Students are nominated each week by teachers for displaying positive behavior. The student receives a certificate and parents receive a positive phone call.

### NMS Principal

In Mr. Molitor's absence, Mr. Augustyn spoke of the meeting that he and Mr. Molitor had with students sharing the data results of previous ISAT and Scantron testing. With ISAT testing approaching in March, the administrators wanted to share with the students the importance of the test as well as areas in need of improvement.

### Special Education Coordinator

Mrs. May-Zelle's report addressed the initial costs of RtI in terms of personnel and support. Scientifically Based Research is the required means by which curriculum will be determined and education will be improved.

### Student Board Member Report

Mr. Swanson spoke of the following upcoming student activities:

- Intent to purchase a mascot costume by hosting fundraisers including a fan bus and iPod Days.
- Christmas Dance on December 12<sup>th</sup> to include Santa hats, reindeer antlers, and a photo opportunity in front of a student created winter scene.
- Formation of a recycling program.

### Superintendent

Dr. Oest reported that one FOIA request had been received since the October Board meeting, requesting a copy of the contract between the Board of Education and the RSGEA. The request was responded to. Dr. Oest also shared the results of the parental input regarding Common School Calendars. 326 surveys were completed by those attending Parent/Teacher conferences. 64% preferred that the D2/D157 calendars be as identical as possible. 22% had no opinion. 13% preferred that the calendars be considered independently.

### Business Manager

Dr. Hain reported that the installation of the boilers is on schedule. He also mentioned that the independent audit had been received and is available for review in the district office. Dr. Hain provided the Board with a handout, 2004-08: Years of Change; a historical overview of the reversal of the deficit in District 2. Board Members thanked Dr. Hain for providing the synopsis.

## **Old Business**

### Architect Selection Process (QBS)

Interviews with the three chosen architectural firms have been scheduled for December 16. A recommendation will be made to the Board at the December meeting.

## **New Business**

### 2008 Audit Report

Dr. Hain introduced Mr. David Cain of Milburn Cain & Associates. Mr. Cain was asked to explain the audit letter as it relates to the inclusion of 2 additional paragraphs as required by SAS112 (Statements on Audit Standards). These changes require district to contract an out of district employee to produce the financial statements. Failure to comply results in a notation within the audit letter, but incurs no other real consequence.

Further discussion took place regarding possible upcoming changes/requirements and the possibility of developing documents of internal controls as best practice.

### 2008 Resolution of Intent to Levy

Motion by Gullifor and seconded by Bianchini to approve the 2008 Estimated Property Tax Levy and Hearing Resolution for the following funds: Education - \$8,783,230; Operations and Maintenance - \$1,515,205; Transportation - \$299,741; Working Cash - \$104,039; IMRF - \$207,619; Tort Immunity - \$122,372; Special Education - \$126,955;

Social Security/Medicare - \$185,620; Fire Prevention & Safety - \$86,622 for a total of \$11,431,403.

Roll Call

Ayes: Gullifor, Offerman, Maurer, Bianchini, Samuel, Anderson

Nays: None

Motion Carried: 6 - 0

#### District 403b Plan

The 403b Plan has not been received to date; therefore the discussion was tabled until the December meeting.

#### Legal School Holiday Waiver Application/Hearing

In order to have the greatest flexibility possible, the administration recommended applying for a general 5-year waiver to cover all holidays. Doing so allows for calendar changes to be made as needed to address weather issues, strike, etc. Requirements include holding a hearing, notification be made to the Collective Bargaining Unit and legislators, as well as submission of the application to the ISBE.

Motion by Offerman and seconded by Maurer to authorize a public hearing for the consideration of a Legal School Holiday Waiver Application for December 16, 2008 at 7:15 P.M.

Roll Call

Ayes: Bianchini, Maurer, Samuel, Offerman, Anderson, Gullifor

Nays: None

Motion Carried: 6 – 0

#### Shared Services / Superintendent Quarterly Review

Dr. Oest met with Mrs. Bushing, Mr. Busch, Mrs. Holtz and Mrs. Anderson on November 4, 2008. Issues discussed included the school calendars and Holiday Waiver application, a general review of operations, discussion of the progress of the Reorganization Feasibility Study, and the additional departmental dialogue that is taking place between school districts.

#### Board Policy – First Reading

The first reading of the following policies was made with consideration for adoption to take place at the December Board of Education meeting. Modification of policy 7:240 and 7:300 will be made to reflect the appropriate grade level.

- 2:220 School Board Meeting Procedure
- 4:60 Purchases and Contracts
- 4:70 Resource Conservation
- 4:150 Facility Management and Building Programs
- 4:160 Hazardous and Infectious Materials
- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program
- 5:150 Personnel Records
- 5:190 Teacher Qualifications
- 5:240 Suspension
- 5:290 Employment Termination and Suspensions
- 6:60 Curriculum Content
- 6:120 Education of Children with Disabilities
- 6:230 Library Media Program
- 7:10 Equal Educational Opportunities
- 7:20 Harassment of Students Prohibited
- 7:50 School Admissions and Student Transfers  
To and From Non-District Schools

- 7:100 Health, Eye, and Dental Examinations;  
Immunizations; and Exclusion of Students
- 7:230 Misconduct by Students with Disabilities
- 7:240 Conduct Code for Participants in Extracurricular Activities
- 7:300 Extracurricular Athletics

### **Public Input**

Pierre Langlois – addressed the Board expressing an interest in utilizing the property behind Richmond Grades School by the Richmond Spring Grove Soccer Association. He will provide a proposal to the Board at the December Board meeting. He also echoed his agreement in the explanation of the audit letter, expressing that he believed that if the cost was prohibitive to hiring an outside party to supply financial documents, that it should not be done and wasn't necessary.

Mrs. Anderson, Mrs. Bianchini, and Mrs. Maurer shared information about, and gathered from their attendance at the Tri-Conference for Board Members and Administrators. The contacts made, tools gathered, and knowledge gained will be of benefit to the District.

### **Closed Session**

Motion by Gullifor and seconded by Offerman to enter into Closed Session at 8:24 P.M. to consider information pertaining to the appointment, employment, dismissal, performance, discipline and compensation of employees, collective bargaining matters, and to review Closed Session Minutes of 10/28/08 and 11/12/08.

Roll Call:

Ayes: Maurer, Samuel, Bianchini, Offerman, Gullifor, Anderson

Nays: None

Motion Carried: 6 - 0

### **Action After Closed Session**

Return to Open Session at 8:54 P.M.

Motion by Offerman and seconded by Maurer to approve Closed Session minutes of 10/28/08 and 11/12/08 as revised in Closed Session.

Roll Call:

Ayes: Gullifor, Bianchini, Maurer, Samuel, Offerman, Anderson

Nays: None

Motion Carried: 6 - 0

### **Adjournment**

Motion by Offerman and seconded by Gullifor to adjourn the Regular Meeting of the District 2 Board of Education at 8:57 P.M.

Roll Call:

Ayes: Gullifor, Offerman, Maurer, Bianchini, Samuel, Anderson

Nays: None

Motion Carried: 6 – 0

Next Regular Meeting, December 16, 2008  
Board of Education of Nippersink  
School District #2

ATTEST:

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Board Secretary

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Board President

December 16, 2008